



CANNON BUILDING  
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STATE OF DELAWARE  
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, October 08, 2013 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	November 12, 2013

**MEMBERS PRESENT**

Dean Sherman, Professional Member, President  
Charles Robbins, Professional Member, Vice President  
Carol Guilbert, Public Member, Secretary  
Frank Beebe, Professional Member  
James Anderson, Public Member

**MEMBERS ABSENT**

Gerard Pepeta, Professional Member  
John Brady, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
Latonya Brown, Administrative Specialist II  
Christine Mast, Administrative Specialist III

**OTHERS PRESENT**

James Permela, NCC  
Chuck Davidson, DPH

**CALL TO ORDER**

Mr. Sherman called the meeting to order at 9:18 am.

**REVIEW OF MINUTES**

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to approve the September 10, 2013 minutes. The motion carried unanimously.

## **NEW BUSINESS**

### **Re-review of Applications**

A motion was made by Mr. Robbins, seconded by Mr. Beebe to approve the Master HVACR Restricted application of Thomas Milligan. The motion carried unanimously.

A motion was made by Mr. Robbins, seconded by Mr. Beebe to approve the application of Richard Brown to take the By-pass Exam contingent upon a more detailed description of each specialty.

### **Review of Examination Applications**

A motion was made by Mr. Anderson, seconded by Ms. Guilbert, to approve William Lee to take the Master HVACR Restricted Exam. The motion carried unanimously.

### **Review of Reciprocity Applications**

A motion was made by Mr. Beebe, seconded by Mr. Robbins, to approve the Master Plumber applications of Ronald Hunt and Mark Szydlowski. The motion carried unanimously.

### **Ratification of Applications**

A motion was made by Mr. Dean, seconded by Ms. Guilbert, to ratify the applications of Paul Colsher (Master HVACR Restricted), Richard Strauss (Master HVACR), John Irwin (Master HVACR), Daniel Allor (Master Plumber), and Terry Junod (Master Plumber). The motion carried unanimously.

### **Complaint Status**

34-06-12	Referred to AG	34-05-13	Asgn to Hearing Officer
34-11-12	Referred to AG	34-06-13	Referred to AG
34-14-12	Referred to AG	34-07-13	Open
34-15-12	Open	34-08-13	Referred to AG
34-01-13	Open	34-03-12	Referred to AG
34-02-13	Open	34-09-13	Open
34-03-13	Open	34-10-13	Open
34-04-13	Open	34-11-13	Referred to AG

## **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

### **Anthony Roca & Edward Mendez**

Ms. Brown presented the Board with an email regarding Mr. Roca and Mr. Mendez who were grandfathered in 2007 with a Master HVACR Restricted license. Mr. Roca and Mr. Mendez requested their licenses to be updated to a Master HVACR because their grandfathered licenses should have included commercial hoods, but they do not. Unfortunately because both applications showed that commercial hoods were not included on their application, they requested that Mr. Roca and Mr. Mendez apply to add Commercial Hoods. They will be required to take a test in that area so that they can be granted a Master HVACR license.

### **Email from Jim Corns**

Ms. Brown presented the Board with an email from Jim Corns concerning the new regulation SB 106. Mr. Corns questioned if his license number would have to be displayed or is the license of the driver that would have to be displayed. The Board's response was whoever license is used to pull permits, normally the licensed plumber that the business is under.

### **Update on continuing education/Electrical Process**

The Board has decided to review this topic at the next Special Meeting possibly scheduled for October 22, 2013 at 9:00am.

Review of HVACR Restricted for Gas applications letter

The Board has decided to rescind the eight licensees that were licensed for HVACR Restricted licenses. The licenses were inadvertently granted because the eight licensees only hold a Propane Gas Fitter's Certificate from the State of Maryland not a Master HVACR Restricted license. The Maryland Propane Gas Fitter's Certificate does not authorize them to do natural gas fitting in Maryland. Maryland's standards are not substantially similar to those of Delaware when dealing with propane. Ms. Mast attended the Plumbing/HVACR meeting to assist Ms. Brown with the Propane Gasfitter licensee's issues. The AG will be drafting a letter for the licensees and will send it to Mr. Collins for him to review.

**PUBLIC COMMENT**

Mr. Davidson stated that the Office of Drinking Water under DPH is in conversation with the Department of Natural Resources. They are discussing requiring a certification to chlorinate wells and the Office of Drinking Water is going to be offering a course in that certification. Mr. Davidson stated it is tied in with DPR because the Plumbing Code section 609 requires all wells be chlorinated before there used.

**NEXT SCHEDULED MEETING**

The next board meeting will be held on November 12, 2013, at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

A motion was made by Mr. Beebe, seconded Mr. Sherman, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:15 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is stylized with a large, looped initial "L" and a cursive "B".

LaTonya Brown